

# SUMMARY OF VAN DRIVER QUALIFICATIONS IN OAC

updated 9/05/2008  
ODE PTO

PREVIOUS RULES	CURRENT RULES (OAC 3301-83-06(F)) <i>EFFECTIVE DATE: 23 May 2008</i>	GUIDANCE/INTERPRETATION
(1) Being of legal age with a minimum of two years driving experience	(1) Being of legal age with a minimum of two years driving experience	
(2) An annual driver record check with no more than eight points and/or no six point convictions within the last twenty-four months as verified by an abstract driver record obtained through the bureau of motor vehicles	<p>(2) Completion of semi-annual driver record checks through the Ohio Department of Education for which records shall be maintained by the employer for a minimum of six years. Drivers with any of the following shall be disqualified from operating a van:</p> <p>(2)(a) More than six points during the past two years;</p> <p>(2)(b) A conviction of driving while under the influence of alcohol and/or a controlled substance during the past six years;</p> <p>(2)(c) Two (or more) serious traffic violations, as defined in divisions (D)(D)(1) through (D)(D)(7) of section 4506 of the Revised Code during the past two years; or</p> <p>(2)(d) Any railroad crossing violation during the past year.</p> <p>(2)(e) For qualified bus drivers actively employed prior to August 1, 2007, convictions for offenses described in paragraph (B)(3)(b) of this rule prior to August 1, 2005, shall not be considered, and convictions for offenses described in paragraphs (B)(3)(c) or (B)(3)(d) of this rule prior to August 1, 2007, shall not be considered.</p> <p>(2)(f) Nothing in paragraph (B) of this rule shall limit and district or employer from adopting more stringent qualifications.</p>	<p><i>Driving record checks were previously obtained annually from the Ohio Bureau of Motor Vehicles and provided to the employer by the driver. Driving record checks will now be conducted twice each year and obtained through the Ohio Department of Education's SFPS system.</i></p> <p><i>Formerly eight points, now six points.</i></p> <p><i>Formerly twenty-four months, now six years.</i></p> <p><i>This section is new.</i></p> <p><i>This section is new.</i></p> <p><i>This section is a grandfathering clause.</i></p> <p><i>This section is new.</i></p>
(3) Holding a valid driver's license.	(3) Holding a valid driver's license.	
(4) Proof of financial responsibility or insured by the school board	(4) Proof of financial responsibility or insured by the school board	
(5) A satisfactory report from the state bureau of criminal identification and investigation every six years. Satisfactory shall be defined by the same standards applied to public school employees.	(5) A satisfactory report from the state bureau of criminal identification and investigation that includes information from the federal bureau of investigation shall be required prior to the hiring of the individual as a driver. A new report shall be required every six years and the standard for evaluation of this report shall be as provided for in rule 3301-23-01 of the Administrative Code. Records shall be maintained by the employer and/or school district for a minimum of six years.	<p><i>This section has been clarified to specify at what point an FBI check is required beyond the standard BCII check.</i></p> <p><i>BCII ( state and federal) checks must be conducted each 6 years.</i></p> <p><i>Driver records must be retained by the employer for a minimum of six years. This six year record retention period parallels a driver's recertification process.</i></p> <p><i>Satisfactory BCII and FBI reports are based upon RC 3327.10, 3313.39 (B)(1), and 3313.31 (C).</i></p>

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(6)	Must be physically qualified (as determined by rule 3301-83-07 of the Administrative Code)	(6)	Must be physically qualified (as determined by rule 3301-83-07 of the Administrative Code)	
(7)	Complete preservice training requirements as follows: (7)(a) A four-hour minimum Ohio preservice driver curriculum (or other course only as approved in advance by the pupil transportation section of the Ohio Department of Education) (7)(b) A driving performance evaluation and review (7)(c) Submit evidence of training to the regional preservice instructor (7)(d) Have a certificate of acknowledgement of van driver training as issued by the Ohio preservice program (7)(e) A current school bus driver certificate shall be considered as fulfilling these requirements	(7)	Complete preservice training requirements as follows: (7)(a) A four-hour minimum Ohio preservice driver curriculum (or other course only as approved in advance by the pupil transportation section of the Ohio Department of Education) (7)(b) A driving performance evaluation and review (7)(c) Submit evidence of training to the regional preservice instructor (7)(d) Have a certificate of acknowledgement of van driver training as issued by the Ohio preservice program (7)(e) A current school bus driver certificate shall be considered as fulfilling these requirements	
(8)	Complete two hours of annual inservice training as approved by the school district transportation department	(8)	Complete two hours of annual inservice training as approved by the school district transportation department	
(9)	The certificate of any person who has not completed the required annual inservice shall be revoked. That person must then successfully complete all of the certification requirements as listed in this rule.	(9)	The certificate of any person who has not completed the required annual inservice shall be revoked. That person must then successfully complete all of the certification requirements as listed in this rule.	

***For questions regarding van driver qualifications, please call 614-466-4230 or e-mail [schoolbus@ode.state.oh.us](mailto:schoolbus@ode.state.oh.us)***